



Members of the public and press are very welcome to attend this meeting

Dear Councillor,

You are summoned to attend a meeting of the Parish Council which will take place as detailed below:

**The Annual Meeting of the Parish Council will be held on
Monday 20th May 2024, 7.30pm
in Sandford Village Hall**

14th May 2024

Lynne Rampton Clerk to the Council

A G E N D A

1. To elect a Chair of the Parish Council for 2024/25 & to receive the Chair's Declaration of Acceptance of Office.
2. To elect two Vice-Chairs for the Parish Council for 2024/25 & to receive the Vice-Chair's Declarations of Acceptance of Office.
3. To receive apologies for absence and to approve reasons for absence where appropriate.
4. Declarations of interest.
5. To consider & decide upon any requests for dispensation *from members to allow them to participate in a discussion or vote on a matter in which he/she may have a disclosable pecuniary or non-pecuniary interest.*
6. **Public Participation** *A maximum time of 15 minutes will be allowed for a session open to the Public to present comments, observations, information, petitions, or lead deputations and is the only time members of the public may participate during the meeting (please note that the Council is unable to make formal decisions under this item LGA1972 Sch 12, paras 10(2)(b))*
7. Council to re-adopt Standing Orders, Financial Regulations, and associated documents.
8. To appoint Parish Representatives to Outside Bodies. Annex 1
9. To appoint members to Committees, Advisory Committees, and Working Groups. Annex 2
10. To approve the minutes as a correct record for the Parish Council meeting held 22nd April 2024
11. Minute update from the April Parish Council meeting and May Clerk's report
12. Response to matters raised during Public Participation at the previous Parish Council meeting
13. Crime report – *to receive a police report for the parish*
14. To receive a Ward Councillor Update
15. To authorise Bills for Payment. Annex 3
16. To consider and comment on current planning applications in the parish:
 - a. **24/P/0525/FUH 55 Woodborough Road**
Proposed installation of 1no. window to the South elevation.

- b. 24/P/0744/FUH 6 Roman Road**
Proposed erection of a single story, oak-framed rear extension.
 - c. 24/P/0772/TPO 11 Sandford Road**
The felling of the Ash Tree TP0 517 G6 & G7 located on the Winscombe Millennium Green Trustee land adjacent to the Winscombe community Association Land
 - d. 24/P/0808/RM Land To The South Side Of Greenhill Lane**
Reserved matters application pursuant to 22/P/0227/OUT (Outline planning application with all matters reserved, except access, for demolition of existing structures on site (75 Greenhill Road) and subsequent residential led mixed-use development comprising of up to 49no. residential dwellings (Class C3) and a change of use of land for education use (Use Class F1).
 - e. 24/P/0862/AOC Land East Of Hillview, Greenhill Lane**
Request to discharge of conditions 7 (Energy) and 10 (Construction Method Statement)) on application 23/P/2657/FUL – **for information only**
 - f. 24/P/0822/FUH 64 Greenhill Road**
Proposed erection of a single story extension to the North elevation, gabled first floor extension to the North elevation with 2no. roof lights. Extension and conversion of existing garage including creation of first floor above
 - g. 24/P/0824/FUH 17 Knapps Drive**
Proposed erection of 2no. single story rear extensions, extension/alteration of existing loft, removal of existing rear dormer and installation of 7no. new roof lights.
- 17. To note planning decisions and appeal notifications since the last parish council meeting**
 - 18. Box hedging at Ilex Lane Cemetery – to consider removal of all box hedging due to box tree caterpillar. Quotation for £720 received.**
 - 19. To consider purchase of hedge trimmer for suitably trained parish orderlies at a cost of £490**
 - 20. Approval of Chair’s Committee minutes for the meeting held on 25th April 2024**
 - 21. Matters for Information - please advise the Clerk of items 72 hours prior to the meeting.**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity, and disability) Crime and Disorder, Health & Safety and Human Rights.