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**Members of the public and press are very welcome to attend this meeting**

Dear Councillor,

You are summoned to attend a meeting of the Parish Council which will take place as detailed below:

**The Annual Meeting of the Parish Council will be held on  
Monday 15<sup>th</sup> May 2023, 7.30pm  
in Sandford Village Hall**

9<sup>th</sup> May 2023

*Lynne Rampton* Clerk to the Council

**A G E N D A**

1. To elect a Chair of the Parish Council for 2023/24 & to receive the Chair's Declaration of Acceptance of Office.
2. To Elect two Vice-Chairs for the Parish Council for 2023/24 & to receive the Vice-Chair's Declarations of Acceptance of Office
3. To receive and consider an application for co-option of a new Parish Councillor - currently three vacant member positions.
4. To receive apologies for absence and to approve reasons for absence where appropriate.
5. Declarations of interest.
6. To consider & decide upon any requests for dispensation *from members to allow them to participate in a discussion or vote on a matter in which he/she may have a disclosable pecuniary or non-pecuniary interest.*
7. **Public Participation** *A maximum time of 15 minutes will be allowed for a session open to the Public to present comments, observations, information, petitions, or lead deputations and is the only time members of the public may participate during the meeting (please note that the Council is unable to make formal decisions under this item LGA1972 Sch 12, paras 10(2)(b))*
8. Council to resolve to re-adopt the General Power of Competence, having met the eligibility criteria *(last adopted 13<sup>th</sup> May 2019)*
9. Council to re-adopt Standing Orders, Financial Regulations, and associated documents.
10. To Appoint Parish Representatives to Outside Bodies. Annex 1
11. To Appoint Members to Committees, Advisory Committees, and Working Groups. Annex 2
12. To approve the minutes as a correct record for the Parish Council meeting held 24<sup>th</sup> April 2023
13. Minute update from the April Parish Council meeting and May Clerk's report
14. Response to matters raised during Public Participation at the previous Parish Council meeting
15. Crime report – *to receive a police report for the parish*
16. To receive a Ward Councillor Update
17. To authorise Bills for Payment. Annex 3

18. **To consider and comment on current planning applications in the parish:**
  - a. **23/P/0800/FUL 9 Woodborough Road Winscombe**  
*Proposed erection of a timber frame carport with solar panels to replace the existing rear open car park.*
19. **To note planning decisions and appeal notifications since the last parish council meeting**
20. **Street light – to consider and authorise expenditure for a replacement lantern (LED to solar), C2 The Dring at a cost of ~~£1,800~~ £2,046.32 plus vat** (*WPD are unable to establish an electricity supply to the lantern at a reasonable cost*)
21. **To consider and agree an extension to an existing ‘Exclusive Right of Burial’ at Ilex Lane Cemetery** (*grave B97*)
22. **WCA- transfer of Assets from an unincorporated charity to a charitable incorporated organisation (CIO) – to consider council position as current custodian trustee for the centre.**
23. **Matters for Information - please advise the Clerk of items 72 hours prior to the meeting.**
  - **Local Elections** - Deadline to return candidate expenses is Friday 2 June (Parish), Friday 9 June (District)

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity, and disability) Crime and Disorder, Health & Safety and Human Rights.*