



Clerk: Lynne Rampton
Parish Council Office,
Winscombe Community Centre,
11 Sandford Road, Winscombe,
North Somerset BS25 1JA
Telephone: 01934 844257

Members of the public and press are very welcome to attend this meeting.

Dear Councillor,

You are summoned to attend a meeting of the Parish Council which will take place as detailed below:

**A meeting of the Parish Council will be held on
Monday 23rd October 2023,
at 7.30pm, Sandford Village Hall**

17.10.2023

Lynne Rampton Clerk to the Council

A G E N D A

1. To receive apologies for absence and to approve reasons for absence where appropriate.
2. Declarations of interest.
3. To consider & decide upon any requests for dispensation *from members to allow them to participate in a discussion or vote on a matter in which he/she may have a disclosable pecuniary or non-pecuniary interest.*
4. To approve the minutes as a correct record of the parish council meeting held on 25th September 2023
5. Update from the September parish council meeting along with the October Clerk's report
6. Crime report – to receive a monthly police report for the parish
7. Response to matters raised during public participation at the previous parish council meeting
8. Public participation *A maximum time of 15 minutes will be allowed for a session open to the Public to present comments, observations, information, petitions, or lead deputations and is the only time members of the public may participate during the meeting.*
 - a. To receive an update from the NSC Banwell Bypass Team
9. To receive a ward councillor update
10. To authorise monthly bills for payment
11. To consider and comment on current planning applications in the parish:
 - a. **23/P/2013/AOC Thatchers Cider Company Ltd, Myrtle Farm – information only**
Request to discharge condition numbers 14 (Ecological Mitigation Works) ,15 (Landscape Ecological Management Plan- LEMP) and 18 (BREEAM- Assessment and Certificate) on application 20/P/2619/FUL
 - b. **23/P/1934/FUL Haverson Barn Winterhead, Bristol Road**
Proposed conversion of existing outbuilding to form a self-contained dwelling including erection of a bat roost
 - c. **23/P/1983/FUL Sloughpitt Farm, Sandford Road**
Proposed conversion of 1no. existing dwelling into 2no. semi-detached cottages. Conversion of existing outbuilding and garage into 2no. bungalows. Works to include; demolition of existing link-extension and store at the East edge of the existing dwelling.
12. To note planning decisions and appeal notifications since the last parish council meeting
13. To consider and respond to the NSC Biodiversity Supplementary Planning Document (SPD) Draft for Consultation

14. **To consider a quotation for a replacement street lighting pole, C2 The Dring at a cost of £1350.05 plus vat.**
15. **Parish street lighting maintenance contract** – to appoint a contractor for a 3 year period.
16. **War Memorial Recreation Ground** - *to appoint a contractor and instruct works to carry out repairs to the main foul sewer at the recreation ground carpark and access road following surveying works.*
17. **Remembrance Day Services, 12th November 2023, and the laying of poppy wreaths on behalf of the Parish Council** – *to nominate Parish Council representatives for the Winscombe & Sandford services*
18. **To approve meeting calendar for 2024**
19. **To receive a report from a meeting of the Employment Finance and Policies Committee held on 16th October 2023, & to confirm recommendations:**
 - a. *To approve the minutes of the meeting as a correct record*
 - b. *To progress a 1-year forward plan linked to revenue and capital budgets for the council and its community*
 - c. *To adopt the Civility & Respect statement poster, guidance and Model Councillor-Officer Protocol*
 - d. *To adopt the updated or new policies and procedures as recommended by the committee.*
20. **Matters for information** - *please advise the Clerk of items 72 hours prior to the meeting.*

All persons attending meetings are requested to turn mobile phones, pagers, and similar calling devices to silent so as not to cause a disturbance during meetings. The Chairman may approve an exception to this request in special circumstances.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity, and disability) Crime and Disorder, Health & Safety and Human Rights.