



Clerk: Mrs. L Rampton
Parish Council Office,
Winscombe Community Centre,
11 Sandford Road, Winscombe,
North Somerset BS25 1JA
Telephone: 01934 844257

Members of the public and press are very welcome to attend this meeting.

Dear Councillor,

You are summoned to attend a meeting of the Parish Council which will take place as detailed below:

**A meeting of the Parish Council will be held on
Monday 24th April 2023,
at 7.30pm, Sidcot School Art Centre**

18.04.2023

Lynne Rampton

Clerk to the Council

A G E N D A

1. To receive apologies for absence and to approve reasons for absence where appropriate.
2. Declarations of interest.
3. To consider & decide upon any requests for dispensation *from members to allow them to participate in a discussion or vote on a matter in which he/she may have a disclosable pecuniary or non-pecuniary interest.*
4. To approve the minutes as a correct record of the parish council meeting held on 27th March 2023
5. Update from the March parish council meeting along with the April Clerk's report
6. Crime report – to receive a monthly police report for the parish
7. Response to matters raised during public participation at the previous parish council meeting
8. Public participation *A maximum time of 15 minutes will be allowed for a session open to the Public to present comments, observations, information, petitions, or lead deputations and is the only time members of the public may participate during the meeting.*
9. To receive a ward councillor update
10. To authorise monthly bills for payment
11. To consider and comment on current planning applications in the parish:
 - a. **23/P/0585/FUH Mufflands Yadley Lane Winscombe**
Proposed erection of a side and rear extension
 - b. **23/P/0592/RM Land East of Hillview Greenhill Lane Sandford**
Reserved matters application for approval of appearance, landscaping, layout and scale pursuant to outline application 20/P/1154/OUT allowed at appeal under reference APP/D0121/W/20/3262397 (outline application for the erection of 1 No. dwelling with the formation of vehicular access (appearance, landscaping, layout and scale reserved for subsequent approval)
 - c. **23/P/0253/FUL Coombe Cottages Barton Road Winscombe**
Proposed change of use from Agricultural to Equestrian and erection of a combined stable/store for private use
 - d. **23/P/0708/FUL Winscombe Lawn Tennis Club The Lynch Winscombe**
Proposed replacement of 6no. existing floodlight luminaires with new LED lighting on courts 1 to 4 and additional floodlighting to include 2no. new poles to courts 5 and 6
 - e. **23/P/0729/TPO Tennis Courts 101m from The Barn The Lynch Winscombe**

Walnut (T1) - Cut back branches above on East side over tennis court by 1m to secondary branches. Reason - on going management of trees to limit the spread of the crowns over tennis courts. Monterey Cypress (T2) - Cut back branches on East side over tennis court by 1m to secondary branches. Reason - on going management of trees to limit the spread of the crowns over tennis courts. Sycamore (T3) - Raise crown to 6m on East side, cut back branches on East side by 2m (approx) to previous pruning points. Reason - on going management of trees to limit the spread of the crowns over tennis courts.

12. To note planning decisions and appeal notifications since the last parish council meeting

13. To receive a report from, and to approve the minutes and recommendations from a meeting of the Employment, Finance and Policies Committee held on 17th April 2023

- a. To approve the minutes as a correct record of the meeting
- b. Members to consider the findings of a review and accept the effectiveness of the system of internal control that has been in place for 2022/2023 for the Parish Council.
- c. To review and accept budget summary reports for 2022/2023 at year end
- d. BDO LLP had been appointed as external auditor for the Limited Assurance Regime 2022-23 – to confirm no/any conflicts of interest due to this appointment
- e. To review and re-adopt the Investment Strategy and Policy, this being the manner in which the Parish Council has previously invested monies.
- f. To consider and re-adopt a General Reserve Policy
- g. Annual Governance and Accountability Return 2022/2023 Part 3, p3 – Annual Internal Audit Report 2022/2023 has been completed and the end of year report/financial risk assessment is presented to the meeting for acceptance.
- h. Section 1 - Annual Governance Statement 2022/2023, Box 1 - 8 of the Annual Governance Statement is recommended for completion as 'yes' and with box 9 completed as N/A. To be considered by the meeting and approved.
- i. The accounting statements for the 2022/2023 financial year, prepared on a receipts and payments basis. To be considered by the meeting and recommended for acceptance.
- j. Section 2 – Accounting Statements for 2022/2023. The completed Accounting Statement is to be considered and recommended for acceptance by the meeting..
- k. Notification of the dates planned for the exercise of public rights to be confirmed on approval of the AGAR.

Staffing matters – due to the confidential nature of the business to be transacted, members of the public and press may be excluded from the meeting during discussion of this item

- l. to consider and approve pay increase and bonus for Parish Orderlies

14. To receive a report from, and to approve recommendations from a meeting of the Cemetery and Allotment Working Group held on 3rd April 2023

- a. To approve an advance request to plant an ornamental size memorial tree at the cemetery with an agreed fee of £75 to be collected at this time, but tree detail and location to be agreed at a later date.

15. WCA- transfer of Assets from an unincorporated charity to a charitable incorporated organisation (CIO) – to consider council position as current custodian trustee for the centre.

16. Parish Council and NSC Councillor Elections, Thursday 4th May 2023

17. Matters for information - please advise the Clerk of items 72 hours prior to the meeting.

- Occasional newsletter – last hard copy edition for 2023 to be issued early June. Deadline for articles for inclusion
- Coronation celebrations – Flags and Festivals Group

All persons attending meetings are requested to turn mobile phones, pagers, and similar calling devices to silent so as not to cause a disturbance during meetings. The Chairman may approve an exception to this request in special circumstances.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity, and disability) Crime and Disorder, Health & Safety and Human Rights.