



Clerk: Lynne Rampton
Parish Council Office,
Winscombe Community Centre,
11 Sandford Road, Winscombe,
North Somerset BS25 1JA
Telephone: 01934 844257

Members of the public and press are very welcome to attend this meeting.

Dear Councillor,

You are summoned to attend a meeting of the Parish Council which will take place as detailed below:

**A meeting of the Parish Council will be held on
Monday 24th July 2023,
at 7.30pm, Amesbury Room, Winscombe Community Centre**

18.07.2023

Lynne Rampton

Clerk to the Council

A G E N D A

1. To receive apologies for absence and to approve reasons for absence where appropriate.
2. Declarations of interest.
3. To consider & decide upon any requests for dispensation *from members to allow them to participate in a discussion or vote on a matter in which he/she may have a disclosable pecuniary or non-pecuniary interest.*
4. To approve the minutes as a correct record of the parish council meeting held on 26th June 2023
5. Update from the June parish council meeting along with the July Clerk's report
6. **Crime report** – to receive a monthly police report for the parish
7. **Response to matters raised during public participation at the previous parish council meeting**
8. **Public participation** *A maximum time of 15 minutes will be allowed for a session open to the Public to present comments, observations, information, petitions, or lead deputations and is the only time members of the public may participate during the meeting.*
9. To receive a ward councillor update
10. To authorise monthly bills for payment
11. To consider and comment on current planning applications in the parish:
 - a. **23/P/0336/LBC Barton Farm Barton Road Winscombe North Somerset BS25 1DX**
Listed building consent for the proposed replacement of 13 no. dilapidated windows in the south and east elevations with new timber slimline double-glazed flush casement windows to match. Works to include:- the replacement of 12no. windows and 1no. door in the South elevation and 1no. window in the East elevation. Refurbishment of the main roof including new felt and battens, with existing clay pantiles to be reused where possible or replaced with reclaimed pantiles to match those extant. Existing glass roof tiles to be replaced with conservation roof lights.
 - b. **23/P/1272/FUH 18 Belmont Road Winscombe BS25 1LG**
Proposed erection of a first-floor side extension. The extension is to be built exactly on the footprint of the existing ground floor garage block and adjacent study at first floor level only.
 - c. **23/P/1264/FUL Mabots Orchard Old Banwell Road Winscombe**
Demolition of an existing storage building and proposed erection of a new general purpose agricultural building within the south-east corner of a commercial orchard for the storage of farm machinery and materials, associated concrete yard and hardstanding, creation of a new surface water attenuation pond within the north-eastern corner of the site and associated landscaping works.
 - d. **23/P/1307/TPO Meadowside Oakridge Lane Winscombe North Somerset BS25 1LX**
T - 1 Beech crown lift to 5 mtrs. T - 2 Beech crown lift to 5 mtrs

- e. **23/P/1313/FUL The Stable 5 Nippors Way Winscombe BS25 1HF**
Removal of condition 1 (ancillary use) of permission 04/P/0122/F (Change of condition 3 and removal of condition 2 (personal condition) on existing planning application 2594/77- conversion of existing store to granny flat) to allow granny flat to be used as an independent unit of accommodation separate to the main dwelling.
 - f. **23/P/1320/FUL Land to South East of Nye Farm Puxton Lane off Droveaway, Sandford BS24 6TL**
The retention of two culverts to be used for agricultural purposes.
 - g. **23/P/1323/FUL Sunnybank Station Road Sandford BS25 5RF**
Change of use of Sunny Bank Cottage from C3 residential to E(g)(i) office meeting rooms.
 - h. **23/P/1347/LDP 14 Sidcot Lane Winscombe BS25 1LA (info)**
Certification of Lawful Development for the proposed demolition of existing garage and erection of a replacement garage with attached office including landscaping alterations.
 - i. **23/P/1398/AOC 47 Church Road Winscombe BS25 1BP (info)**
Request to discharge condition number 3 (Construction Management Statement) from application 22/P/0666/FUL
 - j. **23/P/1426/TPO Darlisette House 13 Hapil Close Sandford North Somerset BS25 5AA**
T - 1 Oak reduce crown by 1 mtr, thin canopy by 15%
12. **To note planning decisions and appeal notifications since the last parish council meeting**
 - a. *Authorisation for PC Chair to speak at P&R committee meeting on application 22/P/2105/FUL, land adjacent to Coombe Farm*
 13. **To receive a report from a meeting of the Employment, Finance & Policies Committee held on 17th July 2023, & to confirm recommendations:**
 - a. *To approve the minutes as a correct record of the meeting*
 - b. *Small grant application for Sandford Village Hall – refusal of application recommended.*
 - c. *To confirm appointment of internal auditor 2024/25 – 2026/27.*
 - d. *To confirm update to parish council bank mandates*
 - e. *To accept parish council and cyber insurance policies for a further 12-month period.*
 - f. *To accept parish council Health & Safety Policy and risk assessments for a further 12-month period.*
 14. **To co-opt Cllr Morris onto parish council committees**
 15. **To consider re-registering Winscombe Library as an Asset of Community Value?**
 16. **To authorise replacement picnic bench for Winnowing End Play Area with one made from recycled plastic.**
 17. **WMRG – to instruct a foul sewer survey to check for further deterioration in the system before finalising required works for 2023/24**
 18. **To receive and accept an updated committee meeting calendar for the remainder of 2023 (changes due to councillor availability and condensing of planning meetings into main council meetings where appropriate)**
 19. **Matters for information - please advise the Clerk of items 72 hours prior to the meeting.**

All persons attending meetings are requested to turn mobile phones, pagers, and similar calling devices to silent so as not to cause a disturbance during meetings. The Chairman may approve an exception to this request in special circumstances.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity, and disability) Crime and Disorder, Health & Safety and Human Rights.