**

*Clerk: Lynne Rampton*

***Parish Council Office,***

***Winscombe Community Centre,***

***11 Sandford Road, Winscombe,***

***North Somerset BS25 1JA***

***Telephone: 01934 844257***

**Members of the public and press are very welcome to attend this meeting.**

Dear Councillor,

You are summoned to attend a meeting of the Parish Council which will take place as detailed below:

**A meeting of the Parish Council will be held on**

**Monday 27th November 2023, at 7.30pm,**

**Winscombe Community Centre, Amesbury Room**

**21.11.2023 Lynne Rampton Clerk to the Council**

**A G E N D A**

1. **To receive apologies for absence and to approve reasons for absence where appropriate.**

**2. Declarations of interest.**

**3. To consider & decide upon any requests for dispensation *from members to allow them to participate in a discussion or vote on a matter in which he/she may have a disclosable pecuniary or non-pecuniary interest.***

**4. To approve the minutes as a correct record of the parish council meeting held on 23rd October 2023**

**5. Update from the October parish council meeting along with the November Clerk’s report**

**6. Crime report –** to receive a monthly police report for the parish

**7. Response to matters raised during public participation at the previous parish council meeting**

**8. Public participation** *A maximum time of 15 minutes will be allowed for a session open to the Public* *to present comments, observations, information, petitions, or lead deputations and is the only time members of the public may participate during the meeting.*

***a.* WinSpace – to receive a project update**

1. **To receive a ward councillor update**
2. **To authorise monthly bills for payment**
3. **To consider and comment on current planning applications in the parish:**
	1. **23/P/1505/FUH 48 Greenhill Road**

Proposed demolition of the north existing garage and erection of a new garage to the north elevation

* 1. **23/P/1616/FUL Guild House Greenhill Road**

Proposed erection of an agricultural storage building to be used for the storage of agricultural machinery and hay and stone hard standing area.

* 1. **23/P/2215/MMA 53 Sidcot Lane**

Minor Material Amendment to application 21/P/1494/FUH (Conversion of existing garage to living accommodation, single storey side extension with the installation of front dormer and a rear dormer without window. 2no. dormers to front elevation of main dwelling and porch to side elevation.) to allow for a larger footprint to facilitate thermal insulation, material alteration of approved roof tiling and creation of 'Catslide' Dormer at the North Elevation with 2no. rooflights.

* 1. **23/P/2285/TPO 3 Brae Rise**

T - 1 Oak crown reduction by up to 1.5 mtrs

* 1. **23/P/2326/LBC Myrtle Farm**

Listed building consent for the proposed replacement of 4no. existing windows to the front of the property and the porch with like for like styles in painted Accoya wood with 14mm Heritage double glazed units.

* 1. **23/P/2421/FUL Nut Tree Farm**

Retention of a gateway and associated culvert installed by National Grid as part of the Hinkley Point scheme.

* 1. **23/P/2422/FUH Walnut Hill**

Proposed conversion and erection of a single storey extension to the existing attached garage to form a kitchen/dining and living area. Infilling of existing porch to create a bathroom, erection of a new replacement front porch and a new detached double garage.

* 1. **23/P/2476/FUH Rainbow House**

Proposed erection of a rear dormer to provide more headroom to rear of existing bedroom.

1. **To note planning decisions and appeal notifications since the last parish council meeting**

**Planning Approvals**

|  |  |  |
| --- | --- | --- |
| **Application no** | **Address** | **Brief description** |
| 23/P/1821/FUH | 53 The Lynch | Proposed erection of a single storey rear extension |
| 23/P/1796/FUH | 1 Observatory Field | Proposed erection of a single storey rear extension |
| 23/P/1755/TPO | Sewell House Belmont Rd | Oak remove lower dead branches for safety reasons |
| 23/P/1445/OUT | 52 Woodborough Road | Demolition of existing Church and erection of replacement Church and Community Centre |
| 23/P/0336/LBC | Barton Farm Barton Road | Listed building consent for replacement windows, doors and refurbish main roof |

**Withdrawn Applications**

|  |  |  |
| --- | --- | --- |
| 22/P/2479/OUT | Land At Well Close | Outline planning permission for up to 9no. bungalows |

1. **NSC consultation on List of Planning Application Requirements**

**https://n-somerset.gov.uk/sites/default/files/2022-02/adopted%20local%20list%20of%20planning%20application%20requirements.pdf**

1. **Older Peoples Service – grant funding request**
2. **To receive a report on meeting of the War Memorial Recreation Ground Advisory Committee held on 6th November and to consider recommendations made:**
	1. *It was recommended that a further 2m banner is purchased at a cost of around £120 is purchased and then installed in the carpark, adjacent to the Strawberry Line*
	2. *It was recommended that the Heartsafe Emergency Bleed Kit should be purchased and attached to the defibrillator cabinet at the grounds.*
3. **To receive a report on meeting of the Environment Working Group held on 13th November and to consider recommendations made:**
	1. *It was recommended that works are instructed to add an additional arm to the Barton Road fingerpost sign at a cost of £630 + vat.*
	2. *The Biodiversity Policy as amended was recommended to the Parish Council for adoption.*
4. To install a new Surface Water drainage line to pick up diverted down pipe from changing room roof. **Cost of £5000.**
5. **To nominate PC representative for WMRG drainage committee**
6. **To authorise instruction of play area maintenance works as detailed in RoSPA inspection report at a cost of £473.64 plus vat.**
7. **To authorise replacement of lanterns C1, C2, C3, & C4 on Woodborough Cresent.**
8. **To receive an internal audit report for the period 1st April 2023 – 30th September 2023 and to note recommendations contained therein, and to agree engagement letter.**
9. **To confirm increase to salary pay scales for the Clerk and Deputy Clerk w.e.f 1st April 2023**
10. **Matters for information -** *please advise the Clerk of items 72 hours prior to the meeting.*

***All persons attending meetings are requested to turn mobile phones, pagers, and similar calling devices to silent so as not to cause a disturbance during meetings. The Chairman may approve an exception to this request in special circumstances.***

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity, and disability) Crime and Disorder, Health & Safety and Human Rights.*