



A meeting of the Parish Council was held on. Monday 23rd October 2023, 7.30pm, Sandford Village Hall

Those present at the meeting:

Parish Cllrs Present: Zak Aravantinos, Kevin Baber, Mark Boddy, Simon Crew, Archie Forbes (Chair), Kevin Joyce (Vice-Chair), Dylan Morris, Jack Taviner, Paul Watkins, and John Witcher

NSC Cllrs: Joe Tristram **Police:** PC Windsor and PCSO Anderson

Members of the public: Seven including members of the NSC Banwell Bypass Team

Clerk: Lynne Rampton

Parish Cllrs Absent: Steve Pincher, Tom Nicholson, Lynne Stephens (Vice-Chair), and Larry van Haaren.

Newly co-opted parish councillor Kevin Baber was welcomed to his first meeting of the council by the Chair. The member had signed the declaration of acceptance of office in advance of the meeting.

98. **TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE REASONS FOR ABSENCE WHERE APPROPRIATE** (*Agenda item 1*) Apologies had been received from Parish Cllrs Pincher, Nicholson, Stephens and van Haaren,

99. **DECLARATIONS OF INTEREST** (*Agenda item 2*). None declared.

100. **TO CONSIDER & DECIDE UPON ANY REQUESTS FOR DISPENSATION FROM MEMBERS TO ALLOW THEM TO PARTICIPATE IN A DISCUSSION OR VOTE ON A MATTER IN WHICH HE/SHE MAY HAVE A DISCLOSABLE PECUNIARY OR NON-PECUNIARY INTEREST** (*Agenda item 3*).

Dispensations are granted to Parish Councillors under section 33 of the Localism Act 2011 and the Parish Council delegated the power to grant dispensations (s101 of the Local Government Act 1972) to the Clerk or appointed Deputy (see PC meeting 23.07.12 min 52 iv.). None.

101. **APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 25TH SEPTEMBER 2023** (*Agenda item 4*)

Resolved: That the minutes of the Parish Council Meeting held on the 25th September 2023 were approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (8 in favour with 2 abstentions due to absence). The minutes of the meeting were signed by the Chair as a correct record.

102. **MINUTE UPDATE FROM THE SEPTEMBER PARISH COUNCIL MINUTES ALONG WITH THE OCTOBER CLERK'S REPORT** *Annex 1* (*Agenda item 5*) There were none.

103. **CRIME REPORT – to receive a monthly police report for the parish** *Annex 2* (*Agenda item 6*)

A report was read to the meeting. PC Windsor was introduced to the meeting. The large proportion of reported 'abandoned' 999 calls were explained as an error between the telephone service provider and police systems.

104. **RESPONSE TO MATTERS RAISED DURING PUBLIC PARTICIPATION AT THE PREVIOUS MEETING OF THE PARISH COUNCIL** (*Agenda item 7*) There were no matters requiring a response.

105. **PUBLIC PARTICIPATION** (*Agenda item 8*) *The Chair suspended the meeting.*

a. **To receive an update from members of the NSC Banwell Bypass Team**

A project update was given to the meeting. Although limited as to changes that could be made to the approved bypass planning application, parish council involvement was encouraged as part of the detailed design phase for the scheme. A number of questions from parish councillors and members of the public were answered by the Banwell Bypass Team.

The PC Chair thanked NSC Officers for their update and attendance at the meeting.

With no further members of the public wishing to speak, the meeting was re-convened by the Chair.

106. TO RECEIVE A WARD COUNCILLOR UPDATE (Agenda item 9)
 NSC Councillors had raised previous pc meeting questions with NSC Officers, with a response awaited on the rationale for the decision to remove the railway station bus stop from the 125 route. Following an unsuccessful tender process, NSC would be re-tendering for the reinstatement of the 126 bus route early 2024. A question regarding the maintenance schedule for parish gullies was asked.

107. TO AUTHORISE BILLS FOR PAYMENT AND BANK TRANSFERS Annex 3 (Agenda item 10)
Resolved: Direct payments, direct debits, standing order payments totalling £8,546.47 (incl. vat) as detailed were authorised for payment.
The resolution was correctly proposed and seconded (unanimous)

Members had been provided with a September bank reconciliation through EF&P committee meeting papers. Following receipt of second instalment precept, members were aware that balances within one intuition remained above FSCS levels.

108. TO CONSIDER AND COMMENT ON CURRENT PLANNING APPLICATIONS IN THE PARISH (Agenda item 11):

a. 23/P/2013/AOC Thatchers Cider Company Ltd, Myrtle Farm – information only
 Request to discharge condition numbers 14 (Ecological Mitigation Works) ,15 (Landscape Ecological Management Plan- LEMP) and 18 (BREEAM- Assessment and Certificate) on application 20/P/2619/FUL

b. 23/P/1934/FUL Haverson Barn Winterhead, Bristol Road
 Proposed conversion of existing outbuilding to form a self-contained dwelling including erection of a bat roost.
Resolved: With members supporting the archaeological report recommendation for a watching brief during excavation works, the council voted to support approval of the planning application.
The resolution was correctly proposed and seconded (6 in favour, 1 against, 3 abstentions)

c. 23/P/1983/FUL Sloughpitt Farm, Sandford Road
 Proposed conversion of 1no. existing dwelling into 2no. semi-detached cottages. Conversion of existing outbuilding and garage into 2no. bungalows. Works to include; demolition of existing link-extension and store at the East edge of the existing dwelling.
Resolved: Street parking in this area was of concern. Therefore, so long as the ‘NSC SPD for parking standards for new development’ was adhered to, the council voted to support approval of the planning application.
The resolution was correctly proposed and seconded (7 in favour, 2 against, 1 abstention)

109. TO NOTE PLANNING DECISIONS AND APPEAL NOTIFICATIONS SINCE THE LAST PARISH COUNCIL MEETING (Agenda item 12)

Planning Approvals

Application no	Address	Brief description
23/P/1796/FUH	1 Observatory Field	Proposed erection of a single storey rear extension.
23/P/0336/LBC	Barton Farm	Listed building consent for replacement windows refurbishment of main roof.

Withdrawn Applications

22/P/2479/OUT	Land at Well Close	Outline planning for 9 bungalows
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110. TO CONSIDER AND RESPOND TO THE NSC BIODIVERSITY SUPPLEMENTARY PLANNING DOCUMENT (SPD) DRAFT FOR CONSULTATION (Agenda item 13)

The parish council did not agree on a united response to the consultation and members were encouraged to reply individually to the consultation.

111. TO CONSIDER A QUOTATION FOR A REPLACEMENT STREET LIGHTING POLE, C2 THE DRING AT A COST OF £1,350.05 PLUS VAT. (Agenda item 14)

Due to the specialist nature of this service, a quotation had been received from one contractor only for the collapsible pole required on this footpath.

Resolved: That Weston Rail Services are instructed to replace the lighting pole for lantern C2 on The Dring footpath (AX29/44) at a cost of £1,350.50 plus vat. This would allow the previously agreed lantern to be replaced with a solar powered light (pc min 20, 15.05.2023)

The resolution was correctly proposed and seconded (unanimous)

112. PARISH STREET LIGHTING MAINTENANCE CONTRACT – to appoint a contractor for a 3 year period. (Agenda item 15)

Eight companies had been invited to tender for a three-year light maintenance contract for our 103 ageing streetlights. NSC and other local parish councils had been approached to find details and experiences of other contractors used. Only two companies had chosen to submit a tender before the deadline date. Questions from members in relation to these were answered by the Clerk.

Resolved: That a three-year light service and maintenance contract is awarded to local company A at an annual cost of £5,850 + vat (9 in favour, 1 abstention)

Contract awarded to Weston Rail Services

113. WAR MEMORIAL RECREATION GROUND - to appoint a contractor and instruct works to carry out repairs to the main foul sewer at the recreation ground carpark and access road following surveying works. (Agenda item 16)

Debate took place on an ageing foul sewer system at the grounds with a pro-active preventative approach being considered versus leaving the system to deteriorate further. Any works of this nature would affect use of grounds and changing rooms, along with impact on use of the tennis club and cricket clubhouses.

Resolved: Works were deferred until early summer 2024 to allow notice to be given to clubs and clubhouses affected. It was considered there would be lesser use of changing facilities at that time. The resolution was correctly proposed and seconded (8 in favour, 1 against, 1 abstention)

114. REMEMBRANCE DAY SERVICES, 12TH NOVEMBER 2023, AND THE LAYING OF POPPY WREATHS ON BEHALF OF THE PARISH COUNCIL – to nominate Parish Council representatives for the Winscombe & Sandford services. (Agenda item 17)

Cllr Witcher would lay the wreath in Sandford and Cllr Nicholson in Winscombe

115. TO APPROVE MEETING CALENDAR FOR 2024 (Agenda item 18)

Resolved: A calendar for council, committee, and working group meetings for 2024 was accepted.

The resolution was correctly proposed and seconded (unanimous)

116. TO RECEIVE A REPORT FROM A MEETING OF THE EMPLOYMENT FINANCE AND POLICIES COMMITTEE HELD ON 16TH OCTOBER 2023, & TO CONFIRM RECOMMENDATIONS (Agenda item 19):

a. To approve the minutes of the meeting as a correct record

Resolved: That the minutes of the committee meeting held on the 16th October 2023 were approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (All those present were in favour). The minutes of the meeting were signed by the Chair as a correct record.

b. To progress a 1-year forward plan linked to revenue and capital budgets for the council and its community.

c. To adopt the Civility & Respect statement poster, guidance and Model Councillor-Officer Protocol

d. To adopt the updated or new policies and procedures as recommended by the committee.

Resolved: That minute 116 b,c,& d as recommended by the committee were approved en-masse.

The resolution was correctly proposed and seconded (9 in favour, 1 against,)

117. MATTERS FOR INFORMATION (Agenda item 20)

- **Amendment to 2023 meeting calendar** – the planning committee meeting scheduled for 18th December had been re-scheduled to take place on Thursday 7th December 2023.
- **Christmas Late Night Shopping Evening** – this was to take place on Tuesday 5th December 6–9pm

With no further business, the meeting concluded at 8.50 pm.

Signed..... (Chair)

Date.....

DRAFT

Winscombe and Sandford Parish Council acknowledge the general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity, and disability) Crime and Disorder, Health & Safety and Human Rights.