**

*Clerk: Lynne Rampton*

***Parish Council Office,***

***Winscombe Community Centre,***

***11 Sandford Road, Winscombe,***

***North Somerset BS25 1JA***

***Telephone: 01934 844257***

**Members of the public and press are very welcome to attend this meeting.**

Dear Councillor,

You are summoned to attend a meeting of the Parish Council which will take place as detailed below:

**A meeting of the Parish Council will be held on**

**Monday 23rd September 2024, at 7.30pm,**

**Sandford Village Hall**

**17.09.2024 Lynne Rampton Clerk to the Council**

**A G E N D A**

1. **To receive apologies for absence and to approve reasons for absence where appropriate.**

**2. Declarations of interest.**

**3. To consider & decide upon any requests for dispensation *from members to allow them to participate in a discussion or vote on a matter in which he/she may have a disclosable pecuniary or non-pecuniary interest.***

**4. To approve the minutes as a correct record of the parish council meeting held on 22nd July 2024**

**5. Update from the July parish council meeting along with the August and September Clerk’s reports**

**6. Crime report –** to receive a monthly police report for the parish

**7. Response to matters raised during public participation at the previous parish council meeting**

**8. Public participation** *A maximum time of 15 minutes will be allowed for a session open to the Public* *to present comments, observations, information, petitions, or lead deputations and is the only time members of the public may participate during the meeting.*

1. **To receive a ward councillor update**
2. **To authorise monthly bills for payment**
3. **To approve minutes from a meeting of the planning committee held on 19th August 2024**
4. **To consider and comment on current planning applications and appeal notifications in the parish:**
	1. **24/P/1399/FUL Land Off Parsons Way**

Erection of new agricultural building for the storage of hay and machinery, creation of new riding arena and change of use of land to mixed agricultural and equestrian use.

* 1. **24/P/1657/AOC Land To The South Side Of Greenhill Lane**

Request to discharge condition number 26 (Detailed Landscape and Habitat Management Plan) on application 22/P/0227/OUT **(for information only)**

* 1. **24/P/1413/FUH Upper Hale Farm, Bridgwater Road**

Proposed demolition of existing garage and erection of a 2 storey side extension to existing workshop/outbuilding. Conversion of extended outbuilding to annexed accommodation.

* 1. **24/P/1583/FUH 12 Wimblestone Road**

Proposed demolition of existing single storey extension and erection of a replacement single storey extension.

* 1. **24/P/1698/FUH Queenshead Lodge, Bristol Road**

Proposed erection of a single storey rear extension.

* 1. **23/P/2611/FUH Sidcot House, Bridgwater Road**

Proposed erection of a porch to the front of the property and erection of a garden store with orangery above (to ground floor) and glass balcony to the rear of the property. Opening up of loft space with amendments to roof to include a glazed roof section to the rear elevation.

* 1. **24/P/1741/LBC Myrtle Farm, Station Road**

Listed building consent for the like-for-like replacement of 4no. windows to the front elevation alongside existing glazed porch.

**24/P/1804/HHPA 11 Lynchmead, Winscombe**

Prior approval request for the erection of a single storey rear extension with a pitched roof that would 1) extend beyond the rear wall of the original house by 5.00 metres; 2) have a maximum height of 3.20 metres and 3) have eaves that are 2.40 metres high. (for information only)

* 1. **23/P/2657/FUL Land East Of Hillview, Greenhill Lane, Sandford**

*Proposed erection of 1no. dwelling with detached garage. Creation of hardstanding and landscaping alterations.*

An appeal has been made to remove condition 12:

*Condition 12. Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) (or any Order revoking and reenacting that Order, with or without modification), no additional garage, outbuilding, shed or other structure shall be erected within the curtilage of the new dwelling hereby permitted (other than any expressly authorised by this permission).*

1. **To note planning decisions and appeal notifications since the last parish council meeting**
2. **To receive and approve a parish council and committee meeting calendar for 2025**
3. **To authorise purchase of a laptop computer and projector**

1. **To receive a report from, and approve recommendations from a meeting of the War memorial Recreation Ground Advisory Committee held on 29th July 2024**
	1. **To consider and authorise purchase of a lidded bin for the grounds at a cost of up to £500**
2. **To receive a report from, and approve recommendations from a meeting of the Cemetery and Allotment Working Group meeting held on 12th August 2024**
	1. *To confirm group decision not to increase fees for the cemetery and allotments for a further 3-year period in include 2027-2028.*
	2. *Council to agree replacement tree for the cemetery (honey fungus resistant)*
	3. *To consider quotations received, and appoint a contractor for the resurfacing of the allotment path, with funds to be deducted from cemetery ear-marked reserves.*
	4. *To confirm group recommendation to join The National Society of Allotments (NSA) at a cost of £55*
3. **To receive a report from, and approve recommendations from a meeting of the Environment Working Group meeting held on 9th September 2024**
	1. *To consider quotations received, and appoint a contractor for the Christmas Late Night Shopping Road Closure on Tuesday 3rd December 2024.*
	2. *To confirm group recommendation to provide a Christmas Tree outside the Woodborough Inn up to a cost of £300.*
4. **Council .gov.uk email address’ –** *to consider migration of email accounts to a new hosting company or to retain current position*
5. **To approve the minutes as a correct record of a meeting of the Chair’s Committee held on 25th July 2024**
6. **To confirm the permanent employment of the Deputy Clerk following a successful probationary period.**
7. **Matters for information -** *please advise the Clerk of items 72 hours prior to the meeting.*

***All persons attending meetings are requested to turn mobile phones, pagers, and similar calling devices to silent so as not to cause a disturbance during meetings. The Chairman may approve an exception to this request in special circumstances.***

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity, and disability) Crime and Disorder, Health & Safety and Human Rights.*